


YOUR GUIDE ON CORPPASS

From 11 April 2021, the login process for Corppass will be changed to verify the user's identity via Singpass first, before the user can proceed to access and transact with government digital services.

Refer to the following steps to register and set up your organisation's Corppass account.

 To get started with Corppass, organisations must identify their Registered Officer (RO). The RO is the person who is officially registered to the entity with ACRA or a relevant UEN issuance agency e.g. Owner, Partner, Director, Corporate Secretary



Registered Officer

Step 1: Nominate a maximum of 2 Corppass Admin

The Corppass Admin must be a Singpass holder and will oversee the organisation's Corppass-related matters e.g. Director of Corporate Services (Admin, Finance, Human Resource)



Corppass Admin

Step 2: Register as Admin

Register as a Corppass Admin on www.corppass.gov.sg

Step 3: Create Corppass accounts for users within your organisation

Corppass users are people who will perform transactions on behalf of the organisation e.g. Corporate Services Executive (Payroll/ Human Resource Manager)

Step 5: Assign SSG-WSG e-Service roles to your users

Click [here](#) for a list of SSG-WSG e-Services and their roles.



Corppass User

Step 4: Activate Corppass User account

Activate your Corppass User account on www.corppass.gov.sg

Start transacting with SSG-WSG e-Services via Corppass!

SSG-WSG E-SERVICE SUPPORT AVENUES



Video and User Guides

[Located at: http://ssg-wsg.gov.sg/eservice-guides.html](http://ssg-wsg.gov.sg/eservice-guides.html)



Online FAQs



SSG Helpdesk

Tel: (+65) 6785 5785

Fax: (+65) 6512 1322

Mondays to Fridays: 8:30am - 5:30pm

Saturdays : 8:30am - 1:00pm

**Closed on Sun & Public Holidays*

You can also contact us through our feedback portal (<https://portal.ssg-wsg.gov.sg/>)